

## Setting Up Landlord Groups (splitting bales)

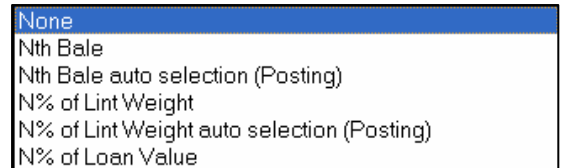
### Bale Ownership

The bales are entered into the eCotton Gin System under the Producer's ID. The producer may have grown the cotton on another's land or may otherwise share the proceeds from the bales. Whenever bale ownership is to be shared, the sharing owner is set up as a landlord.

Depending on how the bales are shared, ownership is transferred in the form of a percentage of the bales, percentage of lint weight or percentage of loan value which is transferred to the landlord.

Select the desired transfer method from the Transfer Bale Ownership Method drop-down on the Enter Landlord Groups screen.

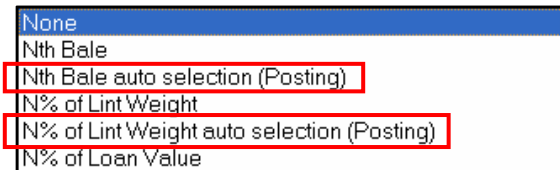
The purpose for splitting bales varies. The landlord may want to market the bales separately from the producer's bales or have a separate contract with a co-op buyer.



See below for setting up a Landlord ID as a Producer ID.

If the landlord's bales are to be committed to a co-op buyer, the landlord's Producer ID and Farm IDs must be entered on the buyer contract details screen. The percentage can be automatically transferred and committed to the contract when the loads are posted by setting the transfer Method to one of the N's auto selection (Posting) options.

If auto selection is not chosen, the transfer must be done on the bale director screen or the Transfer Bale Ownership Screen.



In this landlord group example, the Transfer Bale Ownership Method is Nth bale. The transfer % is 25 (every 4<sup>th</sup> bale).

To enter or change any of the information for the individual landlords, click on the line to select, then click the blue triangle to edit.

When finished, click Save.

A screenshot of the 'Gin - Enter Landlord Groups' screen. The 'Landlord Group ID' is 'PARTNER1'. The 'Name' is 'Partner One'. The 'Transfer Bale Ownership Method' is 'Nth Bale'. The 'Transfer Percentage' is '25.000'. The 'To Individual Landlords' checkbox is unchecked. The 'Edit' button is circled in red. A table below shows the following data:

LLord ID	Name	Charge%	Seed%	Dist%	Transfer%	Rebate%
PARTNER1	Partner One	0.000	0.000	0.000	0.000	0.000

At the bottom, there are buttons for 'Save', 'Delete', and 'Cancel'. A red arrow points from the 'Save' button to the text 'When finished, click Save.'

## Setting up the Landlord ID as a Producer ID.

When the Landlord Group is setup, a producer ID must be entered that is the **same** as the landlord group ID.

The farm for this Producer ID is the same Farm ID as the primary producer. Do not enter a landlord group ID on the landlord's farm screen.

Click Save on first the Farm entry screen and then the Producer entry screen.

Post the load entered for the primary producer, PROD2 and Farm ID 5000 in this example. When loads are posted, any co-op buyer contracted bales are automatically committed to the co-op buyer.

If auto selection is not chosen, click on the Bale Director icon. Then click on the farm ID.



Click on the plus sign to the left of the Producer ID to expand the farm details.

Owner/Farm/Field [Pick]/Group	Produced Bales	Owned Bales	Classed	Whoused	Sold	Loaned	Popped	Recapped	Scanned for Xfr
PROD1 Producer One	111	111	99	111	0	0	0	0	0
PROD2 Active Partnership	126	126	126	126	0	0	0	0	0
5000	84	84	84	84	0	0	0	0	0
6000	42	42	42	42	0	0	0	0	0

Click the Xfr Ownership button to transfer bale ownership to the Landlord.

The Bale Selector screen displays with every 4<sup>th</sup> bale highlighted and checked.

The boxes on the far right of this screen indicate that this bale has been selected for transferring.

Gin Bale #	Net Wt	Grade	Leaf	Staple	Mic	Strength	Len	Unif	EM	Rm	Trash	Loan	Value	Sel
2046818	494	32	3	34	4.4	28.7	105	82.0			1	262.81	<input checked="" type="checkbox"/>	
2046819	461	32	3	34	4.2	28.6	106	82.0			2	246.40	<input type="checkbox"/>	
2046820	474	32	3	34	4.3	28.2	107	82.0			2	252.17	<input type="checkbox"/>	
2046821	458	31	3	34	4.3	28.5	107	82.0			2	252.82	<input checked="" type="checkbox"/>	
2046822	465	32	3	34	4.3	30.0	107	81.0			2	248.78	<input type="checkbox"/>	
2046823	460	32	3	33	4.2	28.5	104	82.0			2	235.98	<input type="checkbox"/>	
2046824	466	32	3	34	3.7	30.4	106	82.0			2	250.48	<input type="checkbox"/>	
2046825	468	31	2	34	4.4	28.6	107	82.0			4	258.34	<input checked="" type="checkbox"/>	
2046826	459	32	3	34	4.3	28.4	106	82.0			2	244.19	<input type="checkbox"/>	
2046827	469	31	2	34	4.5	28.7	106	82.0			2	258.89	<input type="checkbox"/>	
2046828	469	31	3	34	4.4	30.1	107	81.0			2	260.30	<input type="checkbox"/>	
2046829	467	31	2	34	4.4	28.4	107	81.0			2	257.78	<input checked="" type="checkbox"/>	
2046830	469	31	3	34	4.4	28.0	105	81.0			2	258.89	<input type="checkbox"/>	
2046831	459	41	3	33	4.3	28.0	104	82.0			4	237.07	<input type="checkbox"/>	
2046832	474	31	3	34	4.4	28.5	106	81.0			1	261.65	<input type="checkbox"/>	
2046833	461	41	3	34	4.4	29.0	107	83.0			2	250.32	<input checked="" type="checkbox"/>	
2046834	473	41	3	34	4.4	29.1	106	81.0			1	255.66	<input type="checkbox"/>	
2046835	468	31	3	34	4.4	27.5	105	80.0			2	258.34	<input type="checkbox"/>	
2046836	468	31	3	34	4.4	27.7	107	81.0			3	258.34	<input type="checkbox"/>	
2046837	485	41	4	34	4.4	28.7	105	82.0			2	258.99	<input checked="" type="checkbox"/>	
2046838	485	31	3	33	4.4	29.4	104	81.0			2	254.14	<input type="checkbox"/>	
2046839	491	32	3	35	4.3	29.5	108	82.0			2	268.09	<input type="checkbox"/>	
2046840	485	31	3	34	4.4	28.2	105	81.0			2	267.72	<input type="checkbox"/>	

84 Bales: 25.00% Lint: 24.91% Loan Value: 25.13%

Finalize Cancel Reset

Click the Finalize button at the bottom of this screen to finalize the transfer.

The bales are transferred to the new owner (landlord group) whose name is added to the Bale Director screen

Owner/Farm/Field [Pick]/Group	Produced Bales	Owned Bales	Classed	Whoused	Sold	Loaned	Popped	Recapped	Scanned for Xfr
PARTNER1 Landlord Partner I	0	21	21	21	0	0	0	0	0
PROD1 Producer One	111	111	99	111	0	0	0	0	0
PROD2 Active Partnership	126	105	105	105	0	0	0	0	84
5000	84	63	63	63	0	0	0	0	84
6000	42	42	42	42	0	0	0	0	0

237 237 225 237 0 0 0 0 84

Close Bale List Loan Xfr Ownership Bale Analysis LDP Bale Group Recap

Note that this Owner ID does not have any Produced Bales, only Owned Bales. PROD2 producer now indicates both produced bales and owned bales. Now that these bales are assigned to the new owner.